




Administrative details

Training Details

Operating System Essentials

 Date: 10th-14th June 2024

HRDC Reg No - 10001406976

Duration - 5 Days

Time: 9AM - 5PM

Venue: AC Hotel, Marriott, Bayan Lepas, Penang, Malaysia

Course Fee - RM 6500



Mode of Payment

Account number - 2203001586

Bank name - UOB

Official Name - Timmins training consulting SDN BHD

Swift code - UOVBMKYL

Crossed cheque / bank draft made in favour of Timmins Training Consulting SDN BHD.
Registration form together with payment to be couriered to :

Timmins Training Consulting SDN BHD,
Taman Zeta@Zetapark, C-11-01
Komplek Danau Kota, 67,
Jln Taman Ibu Kota,
Setapak, 53300 Kuala Lumpur

Payment must be made at least 10 working days prior to the course start date. In exceptional circumstances where payment is delayed, an undertaking may be considered, but all payments must be settled before the course begins.

Refund and Cancellation Policy:

Full refunds will only be provided for cancellations made in writing more than 10 working days before the commencement date. Substitute attendees are welcome at no additional cost.

Disclaimer:

Timmins Training Consulting Sdn Bhd retains the right to modify instructors, dates, and alter or cancel the program due to unforeseen circumstances. Every effort will be made to notify participants of any changes. By submitting the registration form, you acknowledge that you have read and agreed to these terms.



Registration Form

Training Title	Operating System Essentials
Course HRDC Registration Number	10001406976
Training Date	10th-14th June 2024
Location	AC Hotel, Marriott, Kuala Lumpur, Malaysia

No	Name	Job Title	Department	Email	Mobile
1					
2					
3					
4					
5					
Total Amount -					



Company Details

Company Name	
Company Address	
Contact Person	
Designation	
Department	
Email	
Phone	

Please complete this form with an authorized signature below and email registration form to raj@timmins-consulting.com. Call us at phone +60 111 667 4727 for any enquiry.

Authorized Signature	
Name	
Designation	
Department	
Date	



This registration requires a signature to be considered valid. Payment must be submitted no later than 10 working days before the course begins. In cases of delayed payment, an undertaking may be considered, but all payments must be settled before the course starts. Participants who register but fail to attend will be invoiced accordingly. Full refunds will only be issued for cancellations received in writing more than 10 working days prior to the commencement date. Substitute attendees are welcome at no additional cost.

Please send payment with this form to:

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Komplek Danau Kota, 67,
Jln Taman Ibu Kota,
Setapak, 53300 Kuala Lumpur

Enclosed cheque/bank draft no _____ made in favour of Timmins Training Consulting SDN BHD.